



Department of History
St. Bede's College, Shimla

MINUTES OF THE MEETING

Date : July 15, 2024

Venue: Principal's Office

10:40 AM

Agenda:

1. Discussion on workload distribution for the academic session.
2. Preparation of the activity calendar for the department.

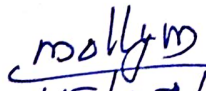
A meeting of the department was held and accordingly discussion was held on the allocation of teaching responsibilities. Course distribution was finalized as per faculty expertise and availability. A list of academic and extracurricular activities was discussed and finalized.

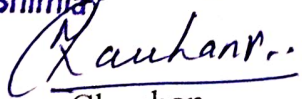
❖ Proposed activities include:

- It was decided to collaborate with other departments for interdisciplinary events.
- Field Visits.
- Guest Lectures
- Faculty to write a proposal for the National Seminar to ICSSR

Tentative dates for each activity were assigned, with faculty members taking responsibility for coordination.

Members present in the meeting.


15/7/24
Prof. (S.) Molly Abraham
Principal
St. Bede's College
Shimla


Ms. Punam Chauhan



Department of History
St. Bede's College, Shimla

MINUTES OF THE MEETING

Date : November 12, 2024

Venue: Principal's Office

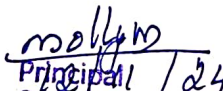
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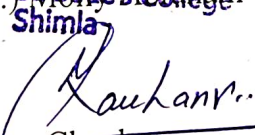
Agenda:

1. Discussion on students with shortage of attendance.
2. Decision on sending letters to the concerned students and their parents.

The meeting was called to review the attendance records of students. A list of students with attendance below 75% was compiled. It was unanimously decided to send official letters to the concerned students and their parents/guardians. The letter will inform them about the shortage of attendance and possible consequences of continued low attendance. It was emphasized to encourage students to maintain regular attendance to avoid academic consequences.

Members present in the meeting.

Prof.(Sr.) 
Principal
St. Bede's College
Shimla


Ms. Punam Chaudhan